

December 7, 2012

Greetings –

I write today to inform you about important changes to the Green Built Home (GBH) program certification, verification and administration.



Effective December 1, 2012, the Treysta Group will be transitioning responsibilities back to Wisconsin Environmental Initiative (WEI), the parent organization of the GBH program.

Beginning Dec. 1<sup>st</sup>, please forward all Verifier paperwork (including completed GBH Checklists and photos) via email to John Imes, WEI Executive Director at [jimes@weigogreener.org](mailto:jimes@weigogreener.org). Monthly tracking sheets that show building starts by address should also be submitted by the 6<sup>th</sup> of each month via email to Mr. Imes.

Important GBH fee updates as of January 1<sup>st</sup>:

- The Verifier fee to be listed on the Green Built Home web site will remain at \$125 per year payable to WEI
- The \$25 per home verifier fee paid by the home builder is now incorporated as part of the GBH certification fee.
- For GBH Members: The \*cost of GBH certification increases from \$75 to \$100 per home/remodeling project.
- For Non-Members: the \*cost of GBH certification increases from \$150 to \$250 per home/remodeling project.
- For GBH Members who certify all of their homes each year, the Bulk Home Registration Fee is \$75 per home.

\*New GBH Certification fees apply to homes started on or after Jan 1<sup>st</sup> 2013

- GBH project certification fees must be paid by the builder before the Verifier conducts the first site visit, unless alternative arrangements have been made with WEI.
- The GBH membership fee increases from \$400 per year to \$500 per year and includes
  - Waiving of the \$100 GBH certification fee for the first home certified each year
  - A listing on WEI's Green Built Home redesigned website
  - Marketing materials and social media opportunities and recognition
  - Exclusive access to the Green Built Home Logo

Verifier requirements will be maintained as before, including:

- Basic eligibility as demonstrated through professional experience in green building practices, certification designations and continued training.

- Submit a signed and completed Verifier application and participation agreement and pay \$125 annual listing fee.
- Review GBH checklist, plan and other submissions, conduct site visits and confirm that each home/project enrolled in the program meets the requirements of Green Built Home certification.
- Maintain complete and accurate records and be available to answer questions from auditors.
- Submit proof of required insurance coverage, including general liability, automobile liability, workers compensations and professional liability insurance.

For complete information on Verifier requirements and participation, please visit:

[www.weigogreener.org/greenbuilt/home/verifiers](http://www.weigogreener.org/greenbuilt/home/verifiers).

As a reminder, due to the significant number of points awarded for WEI Green Built Home Certification, we expect all WHEDA Low Income Housing Tax Credit (LIHTC) applications for multi-family projects in 2013 to be Green Built Home certified. As an approved third-party Green Built Home verifier, we encourage you to contact applicants and highlight your services and eligibility to perform verification services for the WEI Green Built Home program.

Similarly, we urge you to contact non-LIHTC project developers and encourage that they incorporate Green Built Home certification as part of their project proposals. WEI would be happy to work with you to identify projects and highlight the potential benefits to developers, including the benefit of improved relations with government officials, neighborhood associations, and other stakeholders for projects that incorporate GBH Certification.

Finally, WEI appreciates the work Treysta Group, LLC has provided over the years, including program administration, training and audit services for Green Built Home. In particular, we would like to thank Robin Pharo, President of Treysta, for her work as GBH Program Director and wish her well as she pursues other endeavors. We're also pleased to announce that Robin has graciously agreed to serve on WEI's Board of Directors and we look forward to her continued guidance and wise council as we position the Green Built Home program for success throughout the state.

We look forward to working with you during this important transition and please feel free to contact me if you have any questions or need additional information.

Sincerely,

John Imes, Executive Director

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